

Meeting Minutes Record

Meeting: Board of Directors – Hybrid: In-Person/Virtual Meeting

Date: August 22, 2024

Location: Virtual Meeting

Start Time: 5:04pm

End Time: 7:28pm

Board Members Present: Sarah Carlsen- Board Chair, Michael Hemesath- Vice-Chair, Katie Lane, Robert Morrison, Crystal Mulvihill, Jami Reister, Fred Rogers

Staff Present: Steve Underdahl- CEO, Tammy Hayes- COO, Jeff Meland- CMO, Ben Flannery- MD, Eric Guth- CFO, Lisa Bauer- CNE, Betsy Spethman- Director of Community Relations, Kelly Velandar (Recorder)

Others Present: Teresa Knoedler- Legal Counsel

Guests: Sandy Mulford, Keri Rateliff, Brian Edwards

Board Members Absent: Rick Estenson, Rhonda Pownell

Staff Absent: Vern Lougheed- ITS

Others Absent: Ben Martig- City Administrator

Call to Order and Approval of the Agenda

The board meeting was called to order by Sarah Carlsen at 5:04 p.m.

Meetings will now take place in hybrid format. Board members that joined virtually were: None

The locations of board members attending by electronic means were included in the public notice of the meeting.

Items on the consent agenda (available on the portal):

- Meeting minutes (approve)
 - Board Meeting (July 25, 2024)
- Meeting minutes (accepted)
 - Budget & Finance Committee (July 16, 2024)
 - Governance & Planning Committee (July 17, 2024)
- Policies/Forms/Other (accepted)
 - Certified Nurse Midwife Privilege Request Form

Action: Motion was made by Katie Lane and seconded by Robert Morrison to approve the agenda and consent agenda as presented. With no board members participating virtually, a roll call was not performed. Motion carried.

Follow-up/Resolution: Closed.

Reports

Hospital Chief of Staff Report

Action: No updates provided.

Follow-up/Resolution: Closed.

Approval of Applications for Medical Staff Membership/Privileges

The medical staff applications from the Credentials Committee were presented for approval by Dr. Flannery.

Appointments:

- 4306: Telemedicine, Teleradiology
- 4307: Affiliate, Podiatry
- 4308: Affiliate, Podiatry
- 4309: Affiliate, Podiatry
- 4310: AH:D, Pediatrics

Reappointments:

- 3261: Affiliate, Pathology
- 3959: Telemedicine, Teleradiology
- 3697: Affiliate, Pathology
- 3769: Active, Surgery
- 3586: History and Physical, History and Physical
- 3772: Active, Emergency Medicine

Action: A motion was made by Crystel Mulvihill and seconded by Fred Rogers to approve the medical staff files as presented. Motion carried.

Follow-up/Resolution: Closed.

Presentations/Discussions/Action Items

Projects – Updates and Method Review

Sandy Mulford updated the board on the current state of projects that she and Keri Rateliff have been doing at NH+C, along and the methodology in doing so.

Action: Information only.

Follow-up/Resolution: Closed.

EMS Licensure Change Proposal

- Steve Underdahl and EMS Chief Brian Edwards shared information regarding the current EMS licensure and the proposed change.
- Currently NH+C EMS is licensed at the ALS (advanced life support) license level. The current paramedic shortage around the state is making it difficult to ensure compliance with state staff requirements under our existing license structure.
- It was proposed to move to full-time BLS (basic life support) license level, teamed with part-time ALS license. In doing so, this would ensure compliance, protect our response capabilities and continue to support our current geography.
- Other surrounding EMS and ambulance services have moved to this approach.
- Next steps, upon receiving board approval, are to complete the work for the license, collect letters of support, submit the application to the state and have a site inspection.

Action: A motion was made by Robert Morrison and seconded by Fred Rogers to approve beginning the process to change our EMS licensure to full-time BLS license, teamed with part-time ALS license. Motion carried.

Follow-up/Resolution: Closed. Next steps are to collect letters of support and apply to the state for this change.

Executive and Committee Reports

CEO Report

Steve Underdahl, CEO, reported on the following:

Strategic Update:

- Volumes and payor mix have been conspiring in a negative way, yet better than last year.
- Many processes being reviewed to ensure that we are getting paid fairly.
- DEI/ SDOH efforts continue, and efforts are producing great results thus far.

Operations Update:

- Transition of the home health program is going well. Last day is September 9, 2024.
- New programs like the addition of Podiatry and Dermatology are going well.
- Birth projections for 2024 are spot on.

- Experiencing softer than usual volumes in some areas this summer.

Policy/Outreach:

- Watching the political atmosphere closely

Action: Information Only.

Follow-up/Resolution: Closed.

Financial Report

Eric Guth, CFO, presented the June financial report.

July Key Drivers:

- Births were 12% under budget.
- Emergency Dept visits were 10% over budget.

Financial Outcomes:

- Gross Operating Revenues were \$643K over budget.
- Deductions were \$1.4M unfavorable to budget.
- Bad Debt was \$145K favorable to budget.
- Net Revenues were \$597K under budget.
- Operating expenses were \$266K under budget.
- Net operating loss was \$687K vs. a budgeted loss of \$325K. (\$325K unfavorable vs budget).

Action: Information Only.

Follow-up/Resolution: Closed.

Community Relations Committee verbal report

Robert Morrison provided a brief update from the recent Community Relations Committee meeting.

Action: Information only.

Follow-up/Resolution: Closed.

Roundtable, Announcements and Questions

No announcements shared.

Action: Information only.

Follow-up/Resolution: Closed.

Adjourn

The meeting was adjourned at 7:28 p.m.

Action: A motion was made by Robert Morrison and seconded by Katie Lane to adjourn the open meeting session. Motion carried.

Follow-up/Resolution: Closed.